



Tel: 0866-2479775

Komma Reddy Venkata Sadasiva Rao Siddhartha College of Pharmaceutical Sciences

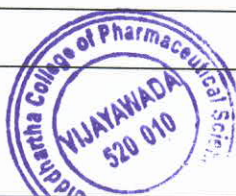
Siddhartha Nagar, Vijayawada - 520010, AP, INDIA
(Sponsors : Siddhartha Academy of General & Technical Education)
ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 CERTIFIED INSTITUTION

Affiliated to Krishna University, Machilipatnam
Approved by AICTE, PCI, New Delhi and Govt. of Andhra Pradesh

E-mail : kvsrsiddharthapharma@gmail.comWeb: www.kvsrsiddharthapharma.edu.in

LIST OF COMMITTEES AND CELLS

Sl.No.	Committee name	Chairman / President
1.	Governing Body of KVSRSOCPS	Dr.C.Nageswara Rao
2.	Convenor committee	Sri. Arun Kumar Chukkapalli
3.	IQAC	Dr.G.Vijay Kumar
4.	Anti ragging Committee	Dr.A.Suneetha
5.	Anti –ragging squad	Dr.Ch.Nagabhushanam
6.	Internal complaint committee	Dr.V.Karuna Sree
7.	SC/ST welfare committee	Dr.T.Sarala Devi
8.	Institution –Industry cell	Dr.T.P.Rao
9.	Grievance redressal committee	Dr.A.Suneetha
10.	Intellectual property rights cell	Dr. D. Jyothirmayee
11.	Examination committee	Dr. A. Suneetha
12.	Disciplinary Committee	Dr.T.P.Rao
13.	Sexual Harassment Monitoring Committee	Dr. T Sarala Devi
14.	ICT &Automation and Website Committee	Dr. V Karunasree
15.	Student Welfare Amenities Committee	Ms.M. Mahima Swaroopa
16.	Women Empowerment Cell	Dr. A.Suneetha
17.	Handbook and Magazine Committee	Dr.N.Kanakadurga Devi
18.	Training & Placement Committee.	Dr.K.Naveen babu
19.	Sports & Cultural Committee-	Dr. K.N.V.Chenchu Lakshmi
20.	NSS Programme Committee	Sri. L. VinaySekhar
21.	Industrial Research and Consultation Committee	Dr. D.S.N.B.K.Prasanth
22.	Alumni Committee	Dr.D. Jyothirmayee
23.	Public Relation, Press & Media Committee	Dr. Ch. Nagabhushanam
24.	Library Committee	Dr.A.Suneetha
25.	E- Cell	Dr.K.Saritha
26.	Time Table Committee	Dr K Naveen babu
27.	Attendance Committee	Dr. A. Bharathi
28.	GPAT committee	Dr.T.P.Rao



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1.	ANTI-RAGGING COMMITTEE
2.	ANTI-RAGGING SQUAD
3.	INTERNAL COMPLAINT COMMITTEE
4.	GPAT COMMITTEE
5.	SC/ST WELFARE COMMITTEE
6.	INSTITUTION-INDUSTRY CELL
7.	GRIEVANCE REDRESSAL COMMITTEE
8.	INTELLECTUAL PROPERTY RIGHTS CELL
9.	EXAMINATION COMMITTEE
10.	DISCIPLINARY COMMITTEE
11.	SEXUAL HARASSMENT MONITORING COMMITTEE
12.	ICT & AUTOMATION AND WEBSITE COMMITTEE
13.	STUDENT WELFARE AMENITIES COMMITTEE
14.	WOMEN EMPOWERMENT CELL
15.	HANDBOOK AND MAGAZINE COMMITTEE
16.	TRAINING & PLACEMENT COMMITTEE
17.	SPORTS & CULTURAL COMMITTEE
18.	NSS PROGRAMME COMMITTEE
19.	INDUSTRIAL RESEARCH AND CONSULTATION COMMITTEE
20.	ALUMNI COMMITTEE
21.	PUBLIC RELATION, PRESS & MEDIA COMMITTEE
22.	LIBRARY COMMITTEE
23.	E-CELL
24.	ATTENDANCE COMMITTEE
25.	TIME-TABLE COMMITTEE
26.	INTERNAL QUALITY ASSURANCE CELL

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Ref: KVSRSOCPS/27/2022

Date: 26.02.2022

OFFICE ORDER

Implementation of examination reforms

Sub:- Constitution of Examinations Committee (Internal & External) –Reg.

In tune with the norms and guidelines framed by the academic regulators of the country for being more transparent, responsive and for systematic governance of higher educational institutions. We constituted examinations committee comprising the faculty of the college to improve effective internal administration.

S.No.	Name	Designation	Committee
1.	Dr.A.Suneetha	Principal & Professor	Chair person
2.	Dr. N. Kanakadurga Devi	Associate Professor	Member
3.	Dr. M. VijayaLakshmi	Associate Professor	Member
4.	Dr. K.Saritha	Assistant Professor	Member
5.	Smt. BV Sindhoora	Lecturer	Member

Functions:

1. The committee will function independently in the conduct of internal and external examinations as per the rules and regulations in force
2. The committee will frame internal rules and procedures for effective functioning and transparent administration of examination work while maintaining confidentiality where ever required
3. The schedules for internal examinations, the recording of marks, intimation to students / parents and other bodies and all related works will be done by the committee and communicated by the chief superintendent. The examination regulations shall be intimated to the students at the beginning of each academic year.
4. Before finalising the schedules and other activities, the committee will interact with the incharges of UG /PG and Pharm.D programmes and then notified internal exams schedules or other works/activities.
5. The minutes of all meetings of the committee will be recorded and maintained by the chair person
6. The committee will meet as often as required
7. The committee will be provided with adequate support , staff and infra structure required for effective functioning
8. The committee will start functioning immediately from the date of receipt of proceedings and will take over all the responsibilities to conduct internal and external examinations.





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Ref: KVSRSOCPS/270/22

Date: 08-06-2022

OFFICE ORDER

Sub:-Constitution of Disciplinary Committee- -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada.

To maintain a peaceful academic atmosphere in the institution discipline among students is very important .KVSRSOCPS thus constituted the following committee:

Disciplinary Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr. T .P.Rao	Associate Professor	Chairperson	9441902645
2.	Dr. V. Karunasree	Associate Professor	Member	9866901088
3.	Smt.B.V.Sindhoora	Assistant Professor	Member	9716463702
4.	Ms.D. Gowri Priya	Student	Member	8185929971
5.	Ms.K. Heemanvi	Student	Member	9949119757
6.	Mr.K.Akarsh Chowdary	Student	Member	9121891863

Functions:

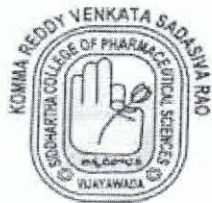
- This Committee will be incharge of formulating and clearly displaying rules and regulations guiding proper discipline and behavior to be followed by the students in the college.
- The Committee is responsible to take proper disciplinary measures when a student does any misconduct.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required. The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- The Committee will meet as often as required.



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Date:08-06-2022

OFFICE ORDER

Sub:-Constitution of Sexual Harassment Monitoring Committee- -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVS R Siddhartha College of Pharmaceutical Sciences campus, Vijayawada.

Sexual Harassment Monitoring Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr. T Sarala Devi	Assistant Professor	Chairperson	9849483034
2.	Ms.S.L.S.Mounica Pratyusha	Assistant Professor	Member	9100746956
3.	Ms T N Prajwala	Assistant Professor	Member	8106366161
4.	Ms..K. Bhuvaneshwari	Student	Member	9490345761
5.	Ms. Ch. Jahnavi	Student	Member	9390875514
6.	Ms.S. Dattakshaya	Student	Member	7569812848

Functions:

- The committee will be responsible to create awareness among students and staff about the problems that women face from all walks of life.
- The committee will work to promote a gender equality atmosphere in which men and women may work together with a sense of personal security and dignity.
- The committee will be responsible to organize seminars, workshops, awareness programmes that provides knowledge related to women's rights and laws.
- The committee will be responsible to promote a healthy study and work culture in the college such that female students and employees retain their self-esteem and confidence.



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Date:08-06-2022

OFFICE ORDER

Sub:-Constitution of ICT & Automation and Website Committee- -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

ICT & Automation and Website Committee

S.No.	Name	Committee	Designation	Phone No.
1.	Dr. V Karunasree	Associate Professor	Chairperson	9866901088
2.	Dr. K Ravishankar	Assistant Professor	Member	9492535524
3.	Dr. Reehana.Sk	Assistant Professor	Member	9985969634
4.	Smt K Sudeepti	Assistant Professor	Member	9492246802
5.	Mr.Sk. Jaffar Sadiq	Student	Member	9182030457
6.	Mr.P. Jeevan Shankar	Student	Member	7671929828

Functions:

- The committee will be responsible to determine the initiatives to be done in the website and offer them to upper management for assessment and modification.
- The committee will be responsible to prepare a list as per priorities and enhance the functionality of the website.
- The committee will be responsible to evaluate what need to be rewritten and improve the website's appearance and content.
- The committee will be responsible to coordinate with other committees for the sharing of pertinent information in the website.



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OFFICE ORDER

Sub:-Constitution of Student Welfare Amenities Committee- -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

Student Welfare Amenities Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr .T. Devadoss	Associate Professor	Chairperson	9492988619
2.	Ms.M.Mahima Swaroopa	Assistant Professor	Member	7416211109
3.	Ms. Jareena. Sk	Assistant Professor	Member	9182798693
4.	Ms . K.Uma	Student	Member	77 02904461
5.	Mr.T.Satish	Student	Member	9618481115
6.	Mr. K..Janaki Ram	Student	Member	9885098889

Functions:

- The Committee will be responsible to provide a range of services such as scholarships for the welfare of the students.
- The Committee serves to coordinate parents, students and the management.
- The Committee will be responsible to provide a range of services to the students.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required
- The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- The Committee will meet as often as required




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Date: 08-06-2022

OFFICE ORDER

Sub:-Constitution of Women Empowerment Cell- -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

Women Empowerment Cell

S.No	Name of the Member	Designation	Committee	Phone No.
1.	Dr. A. Suneetha	Principal	Chairperson	9949185566
2.	Dr. M Vijayalakshmi	Associate Professor	Member	8501011122
3.	Smt. A Lakshmi Pavani	Assistant Professor	Member	9100199577
4.	Ms. T S Mrinalini	Assistant Professor	Member	8977216085
5.	Smt. O Iswarya	Assistant Professor	Member	7989552803
6.	Ms.M.Mahimaswaroopu	Assistant Professor	Member	7416211109
7.	Ms. K. Lohitha	Student	Member	6302556992
8.	Ms. Shaik Amreen Begum	Student	Member	7995524002

Functions:

- The cell will be responsible to organize several awareness camps on topics such as health, legal, entrepreneurial, and defensive skills in order to provide the girls with the necessary information for a life of equality, empowerment, personal enhancement and professional success.
- The cell will be responsible to enable people to speak out against gender discrimination, injustice, and violence.
- The cell will be responsible to raise social consciousness through street performances, marathons, and other events.
- The cell will be responsible to give girls and women a place to express their stories and views as well as to suggest strategies to better and empower themselves.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required
- The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- The Committee will meet as often as required.



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OFFICE ORDER

Sub:-Constitution of Handbook and Magazine Committee -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

Handbook and Magazine Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr. N.Kanakadurga Devi	Associate Professor	Chairperson	9392418336
2.	Dr.D.Jyotirmayee	Associate Professor	Member	9866175359
3.	Dr. T. Sarala Devi	Assistant Professor	Member	9849483034
4.	Smt.K. Harshavardhini	Assistant Professor	Member	8749022155
5.	Ms. Ch. Jahnavi	Student	Member	9390875514
6.	Ms.T. Yamini Durga	Student	Member	9290002848

Functions:

- The committee will be providing editorial assistance to the magazine and to determine the finest submission for publishing.
- Contributions in the form of literature and other forms of creativity are encouraged.
- Ensuring that the magazines are published on a regular basis by providing students with basic editorial training.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required.


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OFFICE ORDER

Sub:-Constitution of Training & Placement Committee -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

Training & Placement Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr. K. Naveen Babu	Professor	Chairperson	9666212999
2.	Dr. T. P. Rao	Associate Professor	Member	9441902645
3.	Dr. T. Devadoss	Associate Professor	Member	9492988619
4.	Dr. Arifa Begum	Assistant Professor	Member	7013053774
5.	Mr. B. Sutej	Student	Member	9666089796
6.	Mr. Moukthik	Student	Member	9553834191

Functions:

- The committee will be responsible to expertise students in their employment skills by providing them training with a diversified range of activities such as professional, personal, behavioral, technical and communication skills in order to satisfy the needs of companies.
- Organize workshops to expose students to the various workspaces such as industries, MNC's, hospitals etc.
- Conduct seminars, guest lectures, and industrial training by professionals from the business world to share their experiences and knowledge.
- Creating, developing, and maintaining the essential student database as mandated by numerous businesses.
- Maintaining and businesses and giving presentations about our college accomplishments, college facilities, student performance levels, and hospitable firms to hold interviews on campus.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required.
- The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- The Committee will meet as often as required



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Date: 05-06-2022

OFFICE ORDER

Sub:-Constitution of Sports & Cultural Committee - Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

KVSRSOPS is actively involved in encouraging students to participate in various sports and cultural activities that help to improve their physical, social and cognitive skills. The following proposed committee is involved in motivating students to participate in various events organised in the college and other colleges.

Sports & Cultural Committee

S.No	Name	Committee	Designation	Phone No.
1.	Sri. L. Vinay Sekhar	Physical Trainer	Sports Coordinator	9966344779
2.	Dr. K.N.V.Chenchu Lakshmi	Assistant Professor	Chairperson	7386597870
3.	Ms T.S. Mrinalini	Assistant Professor	Member	8977216085
4.	Dr. Reehana.Sk	Assistant Professor	Member	9985969634
5.	Ms T. N. Prajwala	Assistant Professor	Member	8106366161
6.	Ms. K. Jayasree	Student	Member	7680988266
7.	Ms. S.Dattakshaya	Student	Member	7569812848

Functions:

- The committee shall encourage students to take part in youth Fests and inter college competitions.
- The committee will be responsible for short listing events, enlisting volunteers, and delegating responsibilities to students in order to ensure that events run smoothly.
- The committee will be responsible for assisting students in enrolling in various cultural activities and coordinating with the cultural coordinator.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required.
- The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson. The Committee will meet as often as required.



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OFFICE ORDER

Sub:-Constitution of NSS Programme Committee -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

To inculcate social responsibility among students KVSRSOCPS is involved in organizing and participating in various events to serve the society. The following committee is proposed to carry out such activities.

NSS Programme Committee

S.No.	Name	Committee	Designation	Phone No.
1.	Sri. L. Vinay Sekhar	Physical Trainer	Chairperson	9966344779
2.	Mr. J.Susanth	Assistant Professor	Member	9032363723
3.	Ms.Jareena.sk	Assistant Professor	Member	9182798693
4.	Smt. A.Lakshmi Pavani	Assistant Professor	Member	9100199577
5.	Mr.K.V.Nagaraja	Student	Member	8074070281
6.	Mr.T.S.Praneeth	Student	Member	7207308320

Functions:

- The committee will be responsible to encourage students to participate in various events/ programmes organized by the institution to serve the society without bias.
- The committee will be responsible to enroll students as NSS volunteers so as to help the needy promote their standard of living.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required.
- The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- The Committee will meet as often as required.



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**Kommareddy Venkata Sadasiva Rao
Siddhartha College of Pharmaceutical Sciences**

Siddhartha Nagar, Vijayawada - 520010, AP, INDIA
(Sponsors: Siddhartha Academy of General & Technical Education)
ISO 9001:2015, ISO14001:2015 & ISO50001:2011 CERTIFIED INSTITUTION
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E-mail : kvrsiddharthapharma@gmail.com

Web: www.kvrsiddharthapharma.edu.in

Ref: KVSRSOCPS/279/22

Date: 08-06-2022

OFFICE ORDER

Sub:-Constitution of Industrial Research and Consultation Committee -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

Industrial Research and Consultation Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr. D.S.N.B.K.Prasanth	Associate Professor	Chairperson	7382027437
2.	Dr. M Vijayalakshmi	Associate Professor	Member	8501011122
3.	Dr. Arifa Begum	Assistant Professor	Member	9441822796
4.	Dr. B. Anupama	Associate Professor	Member	9441813652
5.	Sri. A.V.S. Ravi Sainadh	Assistant Professor	Member	9618352952
6.	Dr. G. Vijaya Kumar	Professor	Member	9989921747

Functions:

- The committee will be responsible for encouraging and motivating staff and students to participate in various research activities inside and outside college.
- The committee will be concerned in providing necessary advices to staff and students for applying patents, various projects such as DST, AICTE etc., publishing their research and review works in peer review journals.
- The committee will also be responsible for various consultation activities regarding R&D.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required.
- The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- The Committee will meet as often as required.




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Ref: KVSRSOPS/280/22

Date: 08-06-2022

OFFICE ORDER

Sub:-Constitution of Alumni Committee -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

Alumni Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr.D. Jyothirmayee	Associate Professor	President	9866175359
2.	Mr.K.Vijaya Kishore	Assistant Professor	Vice President	9948442452
3.	Dr. B. Anupama	Associate Professor	Secretary	9441813652
4.	Dr. Ch. Nagabhushanam	Assistant Professor	Joint Secretary	9951067030
5.	Dr. K. Ravishankar	Assistant Professor	Treasurer	9492535524
6.	Smt.R.Anusha	Assistant Professor	Joint Secretary	7288967999
7.	Ms. S.L.S.Mounica Pratyusha	Assistant Professor	Vice President	9100746956
8.	Ms.K.Harshini	Student	Member	9398377686
9.	Ms.G.Lakshmi Manasa	Student	Member	7075539320
10.	Ms. A.Naga Lakshmi	Student	Member	9100844530

Functions:

- The committee will be responsible to create and maintain an alumni association framework - a board, chapters, and batch representatives - that will aid in the institution's seamless governance.
- To encourage alumni to participate in the Institute's administration and to stay in contact.
- The committee will be responsible to improve the Institute's relationships with alumni and encourage them to participate in various cultural and social events.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required.
- The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- The Committee will meet as often as required.



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Ref: KVSRSOPS/281/22

Date: 08-06-2022

OFFICE ORDER

Sub:-Constitution of Public Relation, Press & Media Committee-Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSRS Siddhartha College of Pharmaceutical Sciences campus, Vijayawada.

KVSRSOPS is involved in organizing various events and programmes in the institution. To spread institute information through different media resources such as newspaper, TV channels and social media the following committee is proposed.

Public Relation, Press& Media Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr. Ch. Nagabhushanam	Assistant Professor	Chairperson	9951067030
2.	Dr. K.N.V.Chenchu Lakshmi	Assistant Professor	Member	7386597870
3.	Ms T N Prajwala	Assistant Professor	Member	8106366161
4.	Mrs.V.Indumathi	Lab Assistant	Member	8519930230
5.	Mrs.S.Srilakshmi	Data Entry Operator	Member	9247898900
6.	Mr.K.Nidhin	Student	Member	6303932455

Functions:

- The committee will be responsible to send advertisements and news regarding college functions and events, and get them published in Newspaper (Telugu and English) and Social Media.
- Invite reporters to the college to give coverage of the college's functions and events.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required.
- The committee is responsible for filing the coverage report from Newspapers




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Ref: KVSRSOPS/282/22

Date: 08-06-2022

OFFICE ORDER

Sub:-Constitution of Library Committee-Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSRS Siddhartha College of Pharmaceutical Sciences campus, Vijayawada.

For proper and effective functioning of the library the following committee is proposed with the following members.

Library Committee

S.No.	Name	Designation	Committee	Phone No.
1	Dr.A.Suneetha	Principal	Chairperson	9949185566
2	Dr.G.Vijay Kumar	Professor	Member	9989921747
3	Dr.Ramaniah Gangireddy	Associate Professor	Member	9848121188
4	Dr. V.Karunasree	Associate Professor	Member	9866901088
5	Dr. B. Anupama	Associate Professor	Member	9441813652
6	Mrs.K.Saileela	Assistant Librarian	Member	9491346697

Functions:

- The committee will be responsible to adopt techniques to increase the utilization of resources of the library.
- The committee will be responsible to take measures for modernization of the library.
- The committee will be responsible for preparing budget proposals, maintain proper documentation and internal audit.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required.
- The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- The Committee will meet as often as required.



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Ref: KVSRSOPS/283/22

Date: 08-06-2022

OFFICE ORDER

Sub:-Constitution of *E*- Cell -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada.

To inculcate entrepreneurship qualities by creating awareness on its importance among students to lead a quality life. The following committee is proposed with the following members.

E-Cell

S.No.	Name	Designation	Committee	Phone No.
1	Dr.K.Saritha	Assistant Professor	Chair person	9849918198
2	Mr.K.Anil Kumar	Assistant Professor	Member	9440419934
3	Ms.Mahima Swaroopa	Assistant Professor	Member	7416211109
4	Smt K Sudeepti	Assistant Professor	Member	9492246802
5	Mrs.O.Iswarya	Assistant Professor	Member	7989552803
6	Ms.T.Iswarya	Student	Member	9490953456

Functions:

- The committee will be responsible to organize entrepreneurial awareness and development camps, as well as skill development programmes.
- Organize competitions for business plans.
- Arrange "face - to - face" activities between students and entrepreneurs.
- Initiate unique student initiatives for the creation of new products.
- The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required.
- The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- The Committee will meet as often as required.




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KVSRSCOPS/283/22

Date: 08-06-2022

OFFICE ORDER

Sub:- Constitution Attendance Committee-Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSR Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

Attendance Committee

S.No.	Name	Committee	Designation	Phone No.
1.	Dr. A. Bharathi	Associate Professor	Chairperson	9393043134
2.	Dr. N.KanakaDurga Devi	Associate Professor	Member	9392418336
3.	Mrs. K. ViswaSrujani	Assistant Professor	Member	9491737193
4.	Smt. R. Anusha	Assistant Professor	Member	7288967999
5.	Smt. K.LakshmiSamrajyam	Assistant Professor	Member	9121205458
6.	Ms. S.L.S. MounicaPratyusha	Assistant Professor	Member	9100746956

Functions:

- This Committee will be responsible for recording and other related works of the attendance of all the students of all the courses in the College on a daily basis in the theory and lab classes.
- The Committee shall compile the attendance regulations and intimate to the students of all courses in the College at the beginning of each academic year so that every student knows the attendance requirement at the beginning itself.
- Fulfillment of attendance requirements for theory/ lab classes is mandatory for all the students to appear for sessional and semester-end examinations. There shall be no relaxation except on genuine grounds on production of valid documentary support and prior sanction of such leave.
- This Committee will function professionally, record and notify the attendance periodically for prompt information of students and parents. The Committee will frame internal rules and procedures for its transparent and effective functioning.
- The Committee shall insist on proper submission of leave letters from students before going on leave and shall not accept request letters or medical reports subsequent to the utilization of leave except in deserving or genuine cases.




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Web: www.kvsrsiddharthapharma.edu.in

- vi) The Committee has to collect daily attendance particulars from individual lecturers in the evening and the same will be recorded next day. Once entered, no corrections shall be permitted except for valid reasons duly recorded in writing and approved.
- vii) The attendance of all the students of all the courses both in theory and labs will be notified to all the students through the Chairperson of the Committee once in every 15 days in an appropriate manner.
- viii) If any or a few students are regularly irregular or skip classes during the day, they will be called the next day, explanations shall be collected in writing and warned in writing duly obtaining acknowledgement.
- ix) Such of the students who are falling short of attendance as prescribed by the affiliating University will be called in person, memos issued under acknowledgement with a copy to parents intimation should be given to the respective students much ahead of the examinations but not just before the examinations commence. If it is so warranted as per University regulations, the detention.
- x) The necessary administrative support, infrastructural facilities will be provided for the functioning of the Committee as required. Automation of recording of attendance will also be taken up soon.
- xi) The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- xii) The Committee will meet as often as required.


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KVSRSCOPS/283/22

Date: 08-06-2022

OFFICE ORDER

Sub :- Constitution Time Table Committee-Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada

Time Table Committee

S.No.	Name	Designation	Committee	Phone No.
1.	Dr K Naveen babu	Professor	Chairperson	9666212999
2.	Dr. M Vijayalakshmi	Associate Professor	Member	8501011122
3.	Ms.K.Sudeepthi	Assistant Professor	Member	9492246802
4.	Smt. O Iswarya	Assistant Professor	Member	7989552803
5.	Mr.J.Susanth	Assistant Professor	Member	9032363723
6.	Smt.R.Anusha	Assistant Professor	Member	7288967999

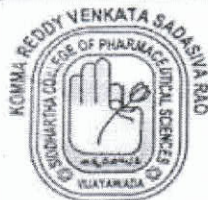
Functions:

- This Committee will prepare draft time table for all the courses in the College including Lab schedules after taking necessary inputs from the incharges of UG/PG and Pharm. D courses basing on the time-table in force for the previous academic year and will prepare a draft academic calendar for each academic year
- While doing so, it will take into consideration activities such as seminars, workshops and other academic and co-academic activities and various crucial tasks entrusted to staff thus distributing the workload in a balanced manner.
- The Committee will place the same for the consideration of the Principal and for their perusal, suggestions and modifications wherever needed.
- After that, the Committee will prepare the final draft time table and academic calendar and place the same in the faculty meeting to be held before reopening of the College or at any appropriate time.



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- v) After approval of the final draft, the Principal of the College will notify the College time table/ workload distribution to all the faculty in the College through a common circular and the academic calendar for each academic year. The academic calendar shall be distributed to all students and staff at the beginning of each academic year.
- vi) The Committee will take suitable measures to incorporate changes during the year that might arise due to any exigency of the situation and such changes as made by the Committee will be notified by the Principal for implementation.
- vii) The Committee shall prepare time table in such a way that it takes care of all the requirements of UG/PG and Pharm D courses uniformly.
- viii) The minutes of all meetings of the Committee will be recorded and maintained by the Chairperson.
- ix) The Committee will meet as often as required

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Ref: KVSRSOPS/008/2022

Date: 03.01.2022

OFFICE ORDER

Sub:- Constitution of SC/ST Welfare Committee

SC/ST WELFARE COMMITTEE

A committee for SC/ST at Institution level is constituted to guide the students to optimally utilize the benefits of the schemes offered by the Government of India and to look after the issues relevant the complaints if any brought to the notice at the institution level. The committee is responsible to enquire and resolve the complaints of alleged discrimination by students of Scheduled Caste & Scheduled Tribe.

OBJECTIVES

- The main objective of the SC/ST cells to implement, monitor and evaluate continuously the reservation policy of Governance of India and to comply with UGC regulation.
- SC/ST cell is also instrumental in following the various welfare policies and programmes of Govt. of India for students, teachers and non teaching.
- To monitor the implementation of related policies / welfare schemes in respect of admission of SC/ST students.
- To create a platform were students can point out their problems regarding academic and non-academic matters.

The Constitution of the Committee is as follows :

Name	Designation	Contact No.	Mail. ID
Dr.T Sarala Devi	Co-ordinator	9849483034	saraladevitangirala@gmail.com
Mrs.V.Anusha	Member	6305523176	anushavalapa1209@gmail.com
B.Durga Bhavani	Student Member	9848978329	banavathubhavani73@gmail.com
V.Jaswanth Raju	Student Member	9502140548	jaswanthraju.1432@gmail.com
B.Navya Sree	Student Member	9989707162	kvrsiddharthapharma@gmail.com



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FUNCTIONS

1. To implement the reservation policy for SC/ST's in the institution; to collect information in respect of appointment, training of these communities in teaching and non-teaching position in the institutions and to circulate Government of India orders and Commission's decisions, in suitable forms by a stipulated date and take follow up action where required.
2. To collect reports and information regarding the Government of India orders on the various aspects of education, training and employment of Scheduled Castes and Scheduled Tribes candidates, for evolving new policies or modifying existing policy by the Commission.
3. To deal with representations received from Scheduled Castes and Scheduled Tribes candidates regarding their admission, recruitment, promotion and other similar matters in the Colleges.
4. To function as a Grievances Redressal Cell for the Grievances of SC/ST students and employees and render them necessary help in solving their academic as well as administrative problems. Any other work assigned from time to time to promote higher education among these two communities suffering economic, social and education deprivations.

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Ref: KVSRSOCPS/63/22

Date: 09.02.2022

OFFICE ORDER

Sub:- Constitution of Institution-Industry Cell -Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted at KVSr Siddhartha College of Pharmaceutical Sciences campus, Vijayawada.

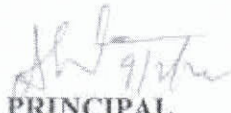
Objective:

The aim of the cell is to give industrial exposure to faculty members and students thus enabling them to improve their knowledge with industry culture.

Function of the cell

- To organize industry visits to the students
- To assist training and placement cell
- Arranging practical training to students in industry
- Encouraging professionals from industry to visit institution to deliver lectures
- To assist the departments in organizing workshops, conferences with participation of industry professionals

S.No.	Name	Designation	Committee
1.	Dr. T. P. Rao	Associate Professor	Chair person
2.	Dr. A. Bharathi	Associate Professor	Member
3.	Dr. V Karuna Sree	Associate Professor & HoD	Member
4.	Dr. B. Anupama	Associate Professor & HoD	Member
5.	K.Chaitanya Babu	Student	Member
6.	D.Sasipriya	Student	Member


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**Kommareddy Venkata Sadasiva Rao
Siddhartha College of Pharmaceutical Sciences**

Siddhartha Nagar, Vijayawada - 520010, AP, INDIA

(Sponsors : Siddhartha Academy of General & Technical Education)

ISO 9001:2015, ISO14001:2015 & ISO50001:2011 CERTIFIED INSTITUTION

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Web : www.kvsrsiddharthapharma.edu.in

Ref: KVSRSOCP/123/2022

Date: 23.02.2022

OFFICE ORDER

Grievance Redressal Committee

Sub:- Re-constitution of Grievance Redressal Committee - -Reg.

In order to ensure transparency, imparting technical education, admissions and with paramount objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances, we constituted GRIEVANCE REDRESSAL COMMITTEE as per the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 under Clause 1 of Section 23 of the AICTE Act, 1987 (52 of 1987) and vide Notification F.No. 37-3/Legal/2012, dated 25-02-2012. As per the Clause 5 of the above Regulation made by the AICTE, a registry has been established to record the grievances of students, their parents and others and under which a staff member headed to receive the grievances of students, parents or others and send their representations to the Grievance Redressal Committee. We have re-constituted Grievance Redressal Committee with the following members:

S.No	Name of the Member	Role	Present Designation	Mobile No.
1.	Dr. A. Suneetha	Chairperson	Principal	9949185566
2.	Dr. G. Vijaya Kumar	Member	Professor	9989921747
3.	Dr. T. Sarala Devi	Member	Assistant Professor	9849483034
4.	Sri. A.V.S. Ravi Sainadh	Member	Assistant Professor	9618352952
5.	Ms. M. Sushma	Member	Student	9063820280

Objectives

- To formulate the policy to investigate and review complaints or grievances of students and faculties.
- To create awareness of availability of members for students and faculties to report grievances.
- To investigate the cause of grievances.



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Ref: KVSRSOCPS/165/22

Date: 24.04.2022

OFFICE ORDER

INTELLECTUAL PROPERTY RIGHTS CELL

ABOUT

Intellectual property(IP) refers to various distinct types of creations of the human mind: inventions, literary and artistic works, and symbols, names, images, and designs used in commerce; for which a set of exclusive rights like copyrights, trademarks, patents, industrial design rights and trade secrets are recognized under the corresponding fields of law. "Intellectual property is a part and parcel of human life surrounded by the fruits of human creativity and inventions which make our life easier."

Objectives:

- To create an environment for acquiring new knowledge through innovation, develop an attitude of prudent IP management practices and promote an IPR culture compatible with the educational mission of the institute.
- Providing a framework for analyzing the impact of Intellectual Property in development initiatives in the country.
- To create awareness and provide guidance to academic and nonacademic staff, students, scholars, and outside agencies on the practices and the rules of institute regarding intellectual property rights and obligations within the frame work of the IPR policy of the institute.
- Dissemination of knowledge and information through outreach programmes.
- Capacity creation in IP practice, education, training, research and awareness through a multidisciplinary approach.

Committee:

Dr.Jyothirmayee Devineni	Chairperson, Associate Professor
Dr. G. Ramanaiah	Member, Associate Professor
Dr. A. Bharathi	Member, Associate Professor
Ms.K.Bhuvaneshwari	Member, II B.Pharmacy, Student
Ms.A.Sathvika	Member, I B.Pharmacy, Student



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Ref: KVSRSOCP/81/2022

Date: 26.02.2022

OFFICE ORDER

Sub:- Reconstitution of Anti-Ragging Committee-Reg.

As per the direction of Siddhartha Academy of General and Technical Education the following committee has been reconstituted to ensure complete ragging free environment at KVSRS Siddhartha College of Pharmaceutical Sciences campus, Vijayawada.

Anti-Ragging Committee

S.No.	Name of Members	Designation	Committee	Mobile No.
1	Dr. A.Suneetha	Principal	Chairperson	9949185566
2.	Dr. Ramanaiah Gangireddy	Assoc.Prof. & HoD	Co-ordinator	9848121188
3	Sri. K. Anil Kumar	Assistant Professor	Member	9440419934
4	Sri. S. Veerabhadra Rao	Warden (Boys Hostel)	Member	7382732126
5	Smt. U. Susheela	Warden (Girls Hostel)	Member	9030534024
6	Sri.Ch.Prakash	Sub- Inspector of Police	Member	8317626066
7	Mrs.T. Sowjanya	Parent	Member	9164019649
8	Mr. T. Sai Praneeth	1 st Year student	Member	7207308320
9	Ms. L.Divya Saroja	3 rd Year student	Member	9963721825
10	Sri.G.Subba Rao	Senior Reporter	Member	6303353573
11	Smt. Vijayasree Gupta	PDC, NGO	Member	9885033567
12	Smt. A.Pavani Kumari	Non-Teaching	Member	9866070299

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Ref: KVSRSOPS/81/2022

Date: 26.02.2022

OFFICE ORDER

Sub:- Reconstitution of Anti-Ragging Squad -Reg.

As per the direction of Siddhartha Academy of General and Technical Education and in accordance with the policy of KVSRS Siddhartha College of Pharmaceutical Sciences to ensure complete ragging free environment in the campus, anti-ragging squad is constituted with the following members.

Anti-Ragging Squad

S.No.	Name of Members	Designation	Email id
1	Dr. CH. Nagabhushanam	Assistant Professor	nagabhushanam_137@yahoo.co.in
2	Sri .K. Anil Kumar	Assistant Professor	kvsrkutumbalu@gmail.com
3	Sri. S. Veerabhadra Rao	Warden (Boys Hostel)	kvsrsiddharthapharma@gmail.com
4	Smt. U. Susheela	Warden (Girls Hostel)	kvsrsiddharthapharma@gmail.com
5	Sri. L.Vinay Shekhar	Physical Director	kvsrsiddharthapharma@gmail.com



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Web: www.kvsrsiddharthapharma.edu.in

Ref: KVSRSOCPS/007/21

Date: 01.11.2021

Internal Complaint Committee (ICC) Details

As per Vishakha guidelines given by Honorable Supreme Court and with reference to Section 4 All India Council for Technical Education Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016 (Gender sensitization, prevention and prohibition of sexual harassment of women employees and students and Redressal of Grievances in Technical Institutions), Internal Complaint Committee (ICC) has been formed in KVSr SCOPS to prevent sexual harassment of woman at work place.

Internal Complaint Committee sensitises the female faculty members and students on the prevention and prohibition of sexual harassment of woman at work place.

According to the Supreme Court's order, Sexual Harassment is any unwelcome:

- Physical contact and advances
- Demand or request for sexual favors
- Sexually coloured remarks

Display of pornographic content in any form

- Any other unwelcome physical, verbal and non-verbal conduct of a sexual nature.

In keeping with the Supreme Court guidelines, KVSr SCOPS established ICC against sexual harassment and atrocities against women at the workplace.

Objectives

- To promote awareness about sexual harassment through educational initiatives that encourages and fosters a dignified and safe environment for women on campus.
- To provide a neutral, confidential and supportive environment for the campus community who may have been sexually harassed.
- To ensure fair and timely resolution of complaints about sexual harassment.
- To provide information regarding counselling and support services on the campus.
- To ensure that students, faculty and staff are provided with current and comprehensive information on sexual harassment and assault.

S.No.	Name	Committee	Phone No.
1.	Dr. V. Karunasree	Chair person	9866901088
2.	Dr. M. Vijaya Lakshmi	Member	8501011122
3.	Dr. Ch. Nagabhusanam	Member	9951067030
4.	Mrs. M. Srilakshmi	Member	9247898900
5.	Mrs. P. V. Krishnaveni	Member	8331921420
6.	Ms. CH. Kovida	STUDENT	8008314572
7.	Ms. Ch. Dinesh Kumar	STUDENT	9985969634
8.	Ms. D. Sasi Priya	STUDENT	709381977



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Ref: KVSRSOCPS/214/22

Date: 18-05-2022

KVSRSOCPS is conducting GPAT counseling to encourage the students for efficient preparation as well as better performance in entrance exams to appear in postgraduate level.

S.No	Name of the member	Designation	Contact number
1	Dr. T. P.Rao	Co-ordinator	9441902645
2	Dr. D. N. V. Chenchu Lakshmi,	Member	7386597870
3	Dr. D.S.N.B. Prasanth	Member	7382027437
4	Dr. Ch. Nagabhushnam	Member	9951067036
5	Smt.K. Lakshmi Samrajyam	Member	9121205458

Activities

- Efficient utilization of GPAT database
- Conduction of subject wise guidance, lectures for GPAT, NIPER- JEE, BITS, NMIMS entrance exam from eminent persons of industry and academia
- Conducting Mock tests for 3rd & 4th year students
- Conduction of PRE-GPAT exams in both online and off line.


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ORGANOGRAM

SAGTE

Governing body of KVSr SCOPS

Principal

IQAC

Curricular

HOD's

Teaching Non Teaching

Examination Cell
Training & Placement
Library Committee
R & D - SPIIC

Co-Curricular

Sports & Cultural's
Handbook &
Magazine

Extension Programme

WEC
NSS
SHMC

Administration

Accounts & Finance
Grievance redressal
Alumni Cell
Stores
Supportive Staff
ICT & Automation

Other Committees

Anti Ragging Committee
Internal Complaint Cell
SC/ST Welfare Committee
E Cell

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